



TENDER NOTICE

Tender for the provision of Cleaning Services at the Caribbean Broadcasting Corporation, The Pine, St. Michael

1. Tenders are invited for the provision of cleaning services at the Caribbean Broadcasting Corporation, The Pine, St. Michael for a period of **one (1) year**.
2. The successful Tenderer shall be responsible for cleaning the entire building. Daily cleaning services are required on Sundays through Fridays expected to start at approximately 8:00 pm each night, with more detailed cleaning being conducted on a monthly and quarterly basis.
3. Tenders must be accompanied by:
 - Certificate from the Barbados Revenue Authority confirming that there are no outstanding payments due.
 - Certificate from the Director of the National Insurance Scheme confirming that there are no outstanding payments due.
 - VAT registration certificate.
4. All Corporate Tenderers must include with their tenders a copy of the Company's Certificate of Incorporation as evidence of the fact that the company is an existing registered company as at the date of the tender. Failure to provide the Certificate of Incorporation will render the tender void.
5. The Certificate must be in the name of the Tenderer.
6. Tenders should be submitted not later than **Wednesday May 15th, 2019** in sealed envelopes marked:

"Tender for the Supply of Cleaning Services at the Caribbean Broadcasting Corporation" and should be addressed to:

**The General Manager
Caribbean Broadcasting Corporation
The Pine
St. Michael**
7. No tender shall be considered unless it complies with the conditions set out in this notice.
8. **The Corporation does not bind itself to accept the lowest or any tender.**

Requests for information should be directed to the Human Resources Manager, CBC, The Pine, St. Michael. Tel: 467-5424 or hrdepartment@cbc.bb.